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# S.D.P. College For Women

RE- ACCREDITED 'A' GRADE BY NAAC

Behind Fort (G.T. Road, Near Power House)

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Date: 07 Sep, 2017

**Ms Sushil Verma**  
**Director**

Respected Madam,

A meeting of the members of IQAC will be held on 13<sup>th</sup> September, 2017 in the IQAC Office at 11:20 AM. The following agenda will be discussed.

1. Golden Jubilee Celebration
2. Improvement of Infrastructure
3. UGC Grants
4. Promotion of Research
5. Alumni Registration.
6. Plan for new courses

Any other point with the permission of the chair.



Geeta Bhandari  
IQAC Coordinator

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A Post Graduate, Multi-Faculty Institution affiliated to Punjab University, Chandigarh  
**FIRST & ONLY ONE ISO 9001-2000 CERTIFIED COLLEGE OF SUCH TYPE IN INDIA**

Dated: 13<sup>th</sup> September, 2017

Time: 11-20 am.

A Meeting of IQAC is held today on 13<sup>th</sup> September, 2017 (Wednesday) under the Chairmanship of Mrs Manju Bhoshnee, officiating Principal S.D.P. College for Women, Dudhiana in IQAC office (NAAC Room) on the campus of S.D.P. College for Women, Dudhiana. The following members are present :-

- 1. Mrs Manju Bhoshnee, offg. Principal Mrs
- 2. Sh H.K. Chugh, General Secretary General
- 3. Sh LEKH RAO ARORA, Vice-President Secretary
- 4. Sh K.K. Dhir Vice
- 5. Dr Anu Bhandari - Co-ordinator Co-ordinator
- 5. Ms NEEL KAMAL Neel Kamal
- 6. Ms PARKASH K. GREWAL Parkash K
- 7. Ms SAMINDER KAUR Saminder
- 8. Ms RAMANPREET KAUR Ramanpreet
- 9. Ms. ESHA GUPTA Esha Gupta
- 10. DR. SANDHU BINDRA, Principal Sandhu
- 11. MR. VISHAL GOEL Vishal
- 12. Ms. ARADHANA, B.Com.III Aradhana
- 13. Ms JYOTI M.Sc.I Jyoti
- 14. Sh. JASVEER CHAUHAN, Principal Jasveer

1. Minutes of the last meeting were read and confirmed by the Members unanimously.

2. Follow-up action/progress on the Resolutions of last committee meeting were informed to the Committee members, action taken on the last meeting points were informed, pending points were taken for further discussion and action was taken over in this meeting.

3. College Magazine was discussed in detail. Since it was not published last year, the officiating principal Ms. Manju Shastree advised that it was too late for the publication of the College Magazine and it was decided to publish a Souvenir during Golden Jubilee Celebrations. It was also suggested that a Committee be formed to plan the activities. Mr. K.K. Dhir, member advised that a few inter-college functions be planned and major function should also be planned to mark the golden jubilee celebration. For inter-college functions, Department wise committees to be formed specially for Music & Fine Arts. There should be a theme for Plan & a budget may also be made.

4. College Admissions were discussed in detail. Mr. Dugh, member suggested that efforts should be made to increase the admissions and that a proper plan for fee structure be made and a proper scholarship plan may also be made for the meritorious students.

Criteria for Scholarships was discussed for needy students. Mr. Dugh advised that a proper Brochure for financial assistance should be distributed to all the students. Different organizations

may also be contacted for more scholarships.

5. It was also decided that MBA may be started in the college. Mr. Ram Prasad, Head department of BBA reported that students of the college are interested in doing MBA and if it is started in the college the students of BBA will be benefitted.

6. The members felt that a feasibility report may be made and the scope of starting the following courses may be explored:-

- a) Software development
- b) Banking/Insurance
- c) GST Training
- d) Online Trading

Head Department of commerce and computer science will plan and prepare feasibility reports.

Mr. K.K. Shrivastava Member advised that a proper SWOT analysis be made to improve the strength of the college. Members also felt that proper infrastructural improvements be made. Washrooms in the college should be improved and drinking water facilities may also be improved. The Head Girl, Mrs. Anandhara felt that if these



facilities are improved the students will be very grateful. Proposal should be made for sanitary/ Water Tank Cleaning.

- 7. Deadline for applying for various Grants was fixed so that these grants can be received in time for the benefit of the institution.
- 8. It was decided that security of Gym should be taken care of. Also CCTV Cameras on both gates of the college should be got affixed. It was decided to employ security personnels from a Agency. Existing CCTV Camera to be got repaired. Police verification of the employees should be implemented.
- 9. It was also decided that a Placement Cell of the college be strengthened. MOUs may be signed with different industries for the benefit of the students.
- 10. GST Training should be provided to B.Com final year students.
- 11. Alumni to be got registered.
- 12. Ministry of Skill Development Council should be contacted for online training of 15 to 30 days for selling.

13. Seminars to be organized.
14. TELTS should be tied up.
15. \* SISP under my grant to be obtained.
16. Co-Education in P.G. Courses should be started.

The meeting ended with thanks to the chair.

Rajeshwari,  
IQAC Co-ordinator

M. B. Shastri  
Principal.